

*Ouray County  
Historical Society*  
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- **Greeter:**  
This position allows a volunteer to be part of the initial impression every visitor receives of the museum. Greeters are stationed at the front desk in order to welcome all visitors into the museum. They are able to answer questions and help the visitor have an enjoyable experience while at the museum. .
- **Docent:**  
Depending upon the interest of the volunteers, docents can lead adult groups or school groups, or both. Docents provide information about the exhibit and the museum to visitors, as well as answering questions. Docents for schoolchildren will also lead and participate in interactive activities with the children.
- **Outreach Volunteer:**  
As part of an adult education series, the museum offers programs to local groups and organizations. These programs, from slide shows to lectures, present a deeper understanding of historical topics. Outreach volunteers are trained to present these programs to organizations at their specified site.
- **Curator Assistant:** Assist the curator with on-going tasks of exhibit management.
- **Collections Volunteer:**  
Collecting artifacts are an important part of the museum's mission. Volunteers in this position would aid the Collections Specialist in the acquisition, conservation and registration of artifacts. Scanning projects are ongoing as well.
- **Special Events Volunteer:**  
Throughout the year, the museum participates in local special events. These events range from the July 4th Celebration to our Annual BBQ. Volunteers are needed to help organize museum involvement at these events and work the events themselves.
- **Hospitality Volunteer:**  
The museum periodically hosts receptions for a variety reasons, including exhibit openings, fundraising efforts and for volunteer appreciation. Hospitality volunteers help organize and arrange for the food, drink and decorations needed for these events.
- **Other projects include:**
  - Monitoring our plants and keeping them looking good
  - Checking the visitor's center, KOA, Ridgway State Park, Ridgway Visitors Center for to see if they need OCHS brochures and/or coupons.
  - Post and deliver flyers to local businesses

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- Give us a call if you are heading to Montrose, we might have something to pick up!
- Member and volunteer recruitment
- General Cleaning such as taking out the trash, sweeping, dusting, cleaning glass, stocking the bathrooms, etc.
- Clerical work such as typing documents, folding brochures and or mailing letters, making copies, filing documents and or e-mail, etc. There is always something.
- We have a file cabinet with incomplete projects. Please ask and we will get the files for you to review. Let us know if we can give you some direction with a project of interest.